



Dunning Notice

Thursday, January 15, 2004

Bill To Customer Name
Any Street
Any City, Any State
Any ZIP

SUBJECT: Status of Account

Dear Sir or Madam:

Since you have not reacted to our previous dunning letters, we have had to calculate interest on arrears to the rate of 9.250%. For the items due, as well as for the interest on arrears, we are now giving you a final payment period up until Feb 15, 2003. If you do not adhere to this payment deadline, we will unfortunately have to apply for a court order for our receivables to the amount of \$198,102.60 USD.

Document No.	Document Date	Due Date	Days in Arrears	Dunning Level	Amount
205500005	Jun 6, 2003	Jun 6, 2003	223	3	\$12,000.00 USD
215000004	Jul 21, 2003	Sep 10, 2003	127	3	\$1,500.65 USD
228700002	Oct 19, 2003	Nov 3, 2003	73	3	\$12,000.00 USD
229710002	Oct 19, 2003	Nov 3, 2003	73	3	\$12,000.00 USD
231600033	Oct 20, 2003	Nov 3, 2003	73	3	\$12,000.00 USD
295110005	Oct 21, 2003	Nov 3, 2003	73	3	\$12,000.00 USD
326000004	Oct 22, 2003	Nov 3, 2003	73	3	\$1,500.65 USD
328700002	Oct 24, 2003	Nov 3, 2003	73	3	\$12,000.00 USD
329902222	Oct 26, 2003	Nov 3, 2003	73	3	\$12,000.00 USD
353760702	Oct 28, 2003	Nov 3, 2003	73	3	\$12,000.00 USD
367894000	Oct 28, 2003	Nov 3, 2003	73	3	\$12,000.00 USD
374400004	Oct 28, 2003	Nov 3, 2003	73	3	\$1,500.65 USD
398700002	Nov 3, 2003	Dec 3, 2003	43	3	\$12,000.00 USD
426645001	Nov 5, 2003	Dec 3, 2003	43	3	\$12,000.00 USD
428990078	Nov 5, 2003	Dec 3, 2003	43	3	\$12,000.00 USD

Document No.	Document Date	Due Date	Days in Arrears	Dunning Level	Amount
447890433	Nov 10, 2003	Dec 3, 2003	43	3	\$12,000.00 USD
475770876	Nov 11, 2003	Dec 3, 2003	43	3	\$1,500.65 USD
503440145	Nov 15, 2003	Dec 3, 2003	43	3	\$12,000.00 USD
607833222	Nov 22, 2003	Dec 3, 2003	43	3	\$12,000.00 USD
672345672	Nov 29, 2003	Dec 3, 2003	43	3	\$12,000.00 USD
Total of due items					\$198,002.60 USD
Dunning charge					\$100.00 USD
Amount due					\$198,102.60 USD

If you request further information, or have any question regarding these invoices, please do not hesitate to contact us.

Sincerely,
Global Company.

Global Company

123 Any Ave

Any Town

Any Country

Phone: 111.222.3333

Fax: 111.222.4444

www.globalCompany.com